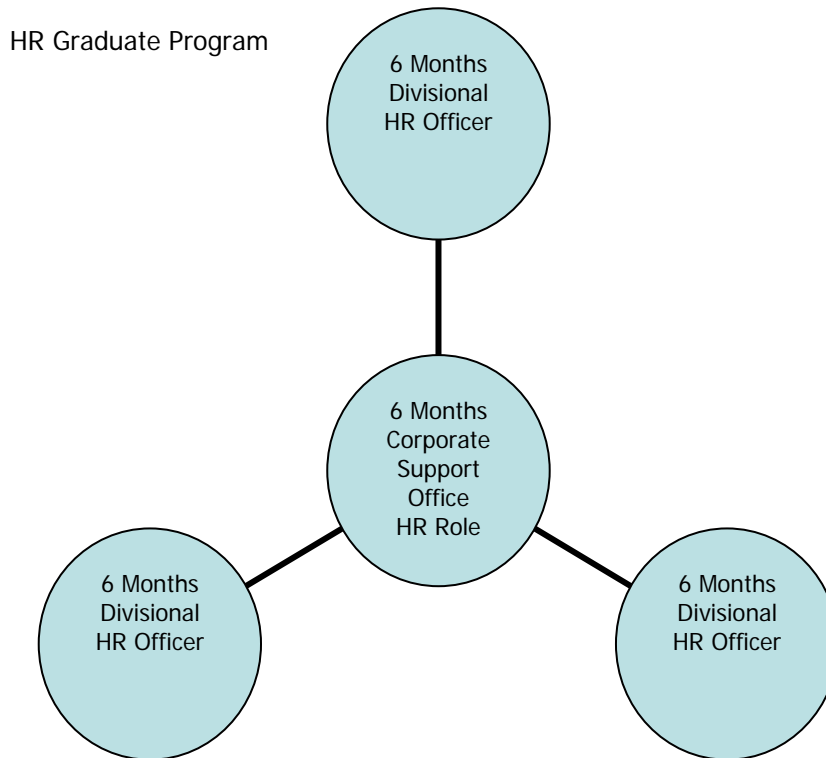


HR Graduate Program

Purpose of Program

To provide a structured 2 year program that provides exposure across a number of key HR roles.
To provide you with the skills and knowledge required to become an effective HR Specialist.

Upon completion of the 2 year program, your first appointment may be as a HRO / Training Specialist / Recruitment Officer / Training & Development Officer or other equivalent HR role.



HR Functions

Operations
Change Management
Metrics
Talent Development
Employee Relations
Engagement / Retention
Remuneration / Reward
Performance Mgt
Recruitment

Exposure / Experience

Customer service, sales, wages, profit
Communication, implementation, influencing
Turnover, leave, vacancies, demographics
Succession planning, skill development
Legislation, workplace agreement
Engagement survey, turnover trends
EBA / Awards, STIP
Role clarity, IPDP, grievance disputes
Recruitment, selection, sourcing, candidate management